



WORK PLACE HEALTH & SAFETY INFORMATION SHEET

The team at Majors Creek Festival highly value our volunteers and their wellbeing. In the interest of harbouring a safe space for our vollies we have created a user-friendly information sheet. The text below will assist you in understanding the responsibilities and expectations of ALL our volunteers on site.

The duties of workers are based on taking reasonable care for the health and safety of yourself and others, something you should already be practicing day-to-day in all of your volunteering activities.

Majors Creek Festival Inc. must make sure you are as safe as possible while you are volunteering, but as a volunteer you must:

- take reasonable care for your own health and safety
- take reasonable care to ensure you don't affect the health and safety of others
- carry out your tasks in a safe way
- follow the reasonable work health and safety instructions given to you by your coordinator
- co-operate with the reasonable policies and procedures of the organisation you volunteer for that relate to work health and safety.

Essentially, what is reasonable care would be what a reasonable person would do in the circumstances considering things like:

- your knowledge
- your role
- your skills and the resources available to you
- your qualifications
- the information that you have
- consequences to health and safety in the events of a failure to act in the circumstances.

Taking reasonable care is not hard. Just do the things outlined above and talk to your coordinator/s if you have any concerns about your health and safety or that of others in relation to your work.

Volunteers need to be aware that, in addition to looking after their physical wellbeing, bullying is a WHS concern and will not be tolerated. If you are experiencing bullying, or witness bullying behaviour, it is an expectation that you be an active bystander and speak up. If this is not a reasonable option you can contact your volunteers' manager.



If you have any concerns about ANYTHING regarding your physical and mental wellbeing you are advised to contact your team leader. If this is not a possibility, for whatever reason, contact your volunteers' manager in person or at majorsvolunteers@gmail.com

It is the responsibility of your team leader to provide you with an induction where you will receive team specific information. This may include (but is not limited to) tool-box meetings, induction packages, information sheets, correct work gear guidelines, etc...

Our festival has experienced years of seamless volunteer activity, and as a result we place a great amount of confidence in the sound judgement of our volunteers. We trust that our 2017 volunteers will uphold the festival's integrity.

If you would like to read more, further information can be found here.

<https://www.safeworkaustralia.gov.au/book/essential-guide-work-health-and-safety-volunteers#what-do-you-need-to-do-as-a-volunteer>

Please acknowledge that you have read and understood this document on your volunteer application form and don't forget to have a safe and HAPPY festival!

Carly McMahon
Volunteers Coordinator 2017

